

**NORTON BOARD OF EDUCATION – 16-01**  
**Special Session of January 11, 2016**

The Norton Board of Education met in Special Session on January 11, 2016 at 6:00 p.m. in the High School Panther Room for Organizational purposes. President pro tempore Mr. Knight called the meeting to order and led the Pledge of Allegiance.

Mrs. Hagenbush, Treasurer, administered the Oath of Office to elected Board Members, Mrs. Jennifer Bennett and Mr. Louis Ule– term January 1, 2016 – December 31, 2019.

Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio? And that, you will faithfully and impartially discharge your duties as a member of the Board of Education of the Norton City School District, Summit County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during the continuance in said office and until your successor is appointed/elected and qualified.

ANSWER: I do.

The Treasurer called the roll:

**ROLL CALL:** Mrs. Bennett - Present  
Mr. Knight - Present  
Mr. Sams - Present  
Mr. Ule - Present  
Mrs. Webel - Present

**OTHERS PRESENT:** Mr. David Dunn, Superintendent  
Mrs. Stephanie Hagenbush, Treasurer

**APPROVE AGENDA**

**16-01 Mrs. Bennett** moved that the Board of Education approve the agenda as presented.

**Mr. Ule** seconded the motion.

**ROLL CALL: AYES:** Mrs.Bennett,Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Webel  
**NAYS:** None – Motion Carries 5-0

**NOMINATIONS FOR OFFICES**

**President pro tempore Knight** opened the floor for nominations for President.

**Mr. Sams** was nominated for President by **Mr. Knight**.

**Mrs. Bennett** was nominated for President by **Mrs. Webel**.

**16-02** With no other nominations, **Mrs. Webel** motioned to close nominations for President.

**Mr. Knight** seconded the motion.

**ROLL CALL: AYES:** Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Webel,Mrs.Bennett  
**NAYS:** None – Motion Carries 5-0

President pro tempore Knight asked the Treasurer to poll the Board for President.

**POLL:** Mr. Ule – Mr. Sams  
Mrs. Webel – Mrs. Bennett  
Mrs. Bennett – Mrs. Bennett  
Mr. Knight – Mr. Sams  
Mr. Sams – Mr. Sams

**Mr. Sams** was elected as President.

**President Sams** opened the floor for nominations for Vice President.

**Mr. Knight** was nominated for Vice President by **Mr. Sams**.

**Mrs. Webel** was nominated for Vice President by **Mrs. Bennett**.

**16-03** With no other nominations, **Mr. Ule** motioned to close nominations for Vice President.

**Mr. Knight** seconded the motion.

ROLL CALL: AYES: Mrs.Webel,Mrs.Bennett,Mr.Knight,Mr.Sams,Mr.Ule  
NAYS: None – Motion Carries 5-0

**President Sams** asked the Treasurer to poll the Board for Vice President.

POLL: Mrs. Bennett – Mrs. Webel  
Mr. Knight – Mr. Knight  
Mr. Sams – Mr. Knight  
Mr. Ule – Mr. Knight  
Mrs. Webel – Mrs. Webel

**Mr. Knight** was elected as Vice President.

#### **ESTABLISH BOARD MEETING**

**16-04** **Mrs. Bennett** moved that the Board of Education establish the regular meeting to be held every third Monday of the month in the High School Panther Room with public session beginning at 7:30 p.m. If an Executive Session is necessary, the meeting may begin at 6:30 p.m.

In the event school is closed on the third Monday of the month for holidays, calamity days, the regular meeting of the Norton Board of Education will be held on the fourth Monday of the month.

**Mrs. Webel** seconded the motion.

*Discussion: Should the meeting be moved to an earlier time – consensus for time to remain at 7:30 pm.*

ROLL CALL: AYES: Mrs.Bennett,Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Webel  
NAYS: None – Motion Carries 5-0

**16-05** **Mrs. Webel** moved that the Board of Education establish the regular meeting of the Committee of the Whole every second Monday of the month in the Administration Office at 6:00 p.m. Board action may be taken during these meetings.

**Mrs. Bennett** seconded the motion.

*Discussion: Question moving meeting from Administration Office to larger location – perhaps rotate buildings. Consensus that rotating buildings would be confusing, but need to move to larger location.*

ROLL CALL: AYES: None  
NAYS: Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Webel,Mrs.Bennett – Motion fails 0-5

**16-06** **Mrs. Bennett** moved that the Board of Education establish the regular meeting of the Committee of the Whole every second Monday of the month in the High School Panther Room at 6:00 p.m. Board action may be taken during these meetings.

**Mr. Sams** seconded the motion.

ROLL CALL: AYES: Mr.Sams,Mr.Ule,Mrs.Webel,Mrs.Bennett,Mr.Knight  
NAYS: None – Motion Carries 5-0

#### **DELEGATE/ALTERNATE DELEGATE**

**16-07** **Mr. Sams** moved that the Board of Education appoint **Mr. Knight** as delegate to the OSBA Annual Conference.

**Mrs. Bennett** seconded the motion.

ROLL CALL: AYES: Mr.Ule,Mrs.Webel,Mrs.Bennett,Mr.Knight,Mr.Sams  
NAYS: None – Motion Carries 5-0

**16-08 Mrs. Bennett** moved that the Board of Education appoint **Mr. Ule** as the alternate delegate to the OSBA Annual Conference.

**Mr. Knight** seconded the motion.

ROLL CALL: AYES: Mrs.Weibel,Mrs.Bennett,Mr.Knight,Mr.Sams,Mr.Ule  
NAYS: None – Motion Carries 5-0

**LEGISLATIVE LIAISON**

**16-09 Mr. Knight** moved that the Board of Education appoint **Mrs. Bennett** as the OSBA Legislative Liaison for 2016.

**Mr. Ule** seconded the motion.

ROLL CALL: AYES: Mrs.Bennett,Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Weibel  
NAYS: None – Motion Carries 5-0

**16-10 Mr. Knight** moved that the Board of Education appoint **Mrs. Bennett** as the Student Achievement Liaison for 2016.

**Mrs. Weibel** seconded the motion.

ROLL CALL: AYES: Mr.Knight,Mr.Sams,Mr.Ule,Mrs.Weibel,Mrs.Bennett  
NAYS: None – Motion Carries 5-0

**CONSENT AGENDA**

**16-11 Mr. Ule** moved that the Board of Education approve the following Consent Agenda:

- \*Approve Resolution Authorizing the Advance of Local Taxes by the County Fiscal Office for the 2015 tax year payable in 2016.
- \*Approve Investment of Interim Funds - authorization for the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
- \*Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when proof of the merchandise has been received and is in good condition.
- \*Authorize the Treasurer to make Inter/Intra Fund transfers on an as needed basis.
- \*Employment of Temporary Personnel - authorize the Superintendent/Treasurer, if applicable, to employ such temporary personnel as needed for emergency situations.
- \*Retain legal services of Pepple & Waggoner, LTD; McGown & Markling Co., L.P.A.; Squire Patton Boggs LLP; Roetzel & Andress; and Hoover Six and Associates, LLC.
- \*Appoint the Superintendent or his designee as purchasing agent for the school district.
- \*Authorize the Superintendent and/or his designees to participate in all Federal and State programs, which are designed to be of benefit to the district.
- \*Participate in membership of OSBA, which includes the Negotiator and Briefcase.
- \*Approve resolution to participate as member of Equity Pooling Program with CompManagement Inc./ OASBO Worker's Compensation Group Rating Program.
- \*Direct the Treasurer of the Board of Education to secure and purchase school/district school group liability and medical insurance.
- \*Purchase General Liability Insurance for the district at the minimum limits of \$2,000,000 per claim and \$5,000,000 annual aggregate with additional coverage at \$1,000,000.

- 16-11 Cont. \*Authorize the Superintendent of the Norton City School District and/or his designee to approve all special trips on school buses, including educational field trips for band and athletic activities, based on guidelines as defined in board policy.
- \*Authorize the Superintendent to approve the attendance and reimbursement of expenses, made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and non-certified staff members at professional and/or in-service training meetings, based on guidelines as defined in board policy and the negotiated agreements.
- \*Establish an appropriation account to expense miscellaneous employee fringe benefits.
- \*Authorize the Treasurer to renew the Treasurer/Position Bond.
- \*Approve the Treasurer as the designee for Public Records Training.
- \*Authorize the Superintendent/Designee to declare obsolete and dispose of personal property valued at less than \$10,000.
- \*Authorize Superintendent and Treasurer to enter into written contracts less than \$10,000.
- \*Authorize the Treasurer to transfer \$55,003 from Fund 003 (Permanent Improvement Fund) to Fund 034 (Maintenance Fund).

**Mr. Knight** seconded the motion.

ROLL CALL: AYES: Mr.Sams,Mr.Ule,Mrs.Webel,Mrs.Bennett,Mr.Knight  
NAYS: None – Motion Carries 5-0

#### **BOARD COMMITTEES**

Discuss Board Committees (for appointment at January’s Regular Meeting)

Community Engagement  
Finance  
Technology & Instruction  
Operations  
Policy

#### **BUILDING UPDATE**

Mr. Todd Wroblewski – Middle School/High School Renovations  
14% inflation since the OFCC priced the improvements to the buildings – reviewed options that should be addressed in each building in order to repurpose them. The Board needs to review the options and establish a plan to begin the repurposing.

Mr. Collier – CT Taylor  
The new building is 30% under roof – site work almost complete, the next area for the masons is the auditorium – they are on schedule.

#### **SUPERINTENDENT’S RECOMMENDATIONS**

- 16-12 **Mr. Knight** moved that the Board of Education upon recommendation of the Superintendent approve the Memorandum of Understanding (MOU) between the Norton City School District and the Norton Classroom Teachers Association regarding sick leave donation days.

**Mr. Sams** seconded the motion.

ROLL CALL: AYES: Mr.Ule,Mrs.Webel,Mrs.Bennett,Mr.Knight,Mr.Sams  
NAYS: None – Motion Carries 5-0

**SUPERINTENDENT'S REPORT**

Mr. Dunn – Leadership – Last calendar year prior to contract expiration, need to have plan how to fill/search for Superintendent.

**ADJOURNMENT**

**16-13 Mrs. Webel** moved that the Board of Education adjourn the Special Meeting at 7:11 p.m.

**Mr. Knight** seconded the motion.

ROLL CALL: AYES: Mrs. Webel, Mrs. Bennett, Mr. Knight, Mr. Sams, Mr. Ule  
NAYS: None – Motion Carries 5-0

“Notice of this meeting was given in accordance with the provisions of Policy and Regulations of the Board of Education which was adopted in accordance with §121.11 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”

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**Rob Knight, President pro tempore**

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**Jason Sams, President**

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**Stephanie Hagenbush, Treasurer**